

Job Title:	Female Young Adult Ministry Intern	Job Category:	
Department/Group:		Job Code:	
Reports to:	Pastor of Discipleship & Outreach	Term:	1 year with renewal possible
Level/Salary Range:	\$20.50 per hour	Hours:	Average 12 hours per week
HR Contact:	Executive Pastor	Date posted:	
Will Train Applicant(s):	N/A	Posting Expires:	
Applications Accepted By:			
E-mail: kieffer@westpca.com Subject Line: Attention:		Mail: Westminster Presbyterian Church 2151 Oregon Pike Lancaster, PA 17601	
Job Description			
<p>The Purpose</p> <p>The purpose of this internship is to provide staffing for Westminster's young adult ministries while giving an opportunity to develop their practical ministry experience. Priority will be given to those who can invest at least 8 hours a week throughout the academic year and 15-20 hours during the summer months.</p> <p>Desired Skills</p> <ul style="list-style-type: none"> • Relationally wise – Be aware of different attitudes, backgrounds, political views, and doctrinal backgrounds. Be able to mediate strong personalities. Be sensitive to how information is received. • Equipper – Empower young adults to take responsibility for ministering effectively to one another. Develop leaders by helping individuals serve effectively on a team. <p>Responsibilities</p> <p>The young adult ministry leader is responsible for connecting unmarried young adults to the church, fostering a sense of belonging to the body, facilitating opportunities for spiritual growth and providing training in discipleship and evangelism. Female intern will focus on discipling and supporting women.</p> <p>Teaching:</p> <ul style="list-style-type: none"> • Lead a regular Bible study using careful observation, interpretation & personal application. • Teach Scriptures to other women. • Respectfully consider non-believers' questions, objections, and inexperience. • Help others apply the gospel to their life (goals, desires, and relationships). • Cooperate with adult ministry pastor when planning your teaching. 			



Discipleship

- Graciously engage all stages of spiritual maturity.
- Develop a Leadership Team of “faithful, available and teachable” young adults.
- Prioritize meetings with lay leaders for discipleship, training and encouragement.
- Prioritize meeting with young adults whose concerns rise above the level of care that peers can provide. Refer people to a pastor when necessary.
- Report to pastor of adult ministries about the health of the group as well as the progress of key leaders.

Social Events

- Coordinate social events at least once a month.
- Empower lay young adult leaders to plan events.

Outreach

- Train young adults to reach out by modeling how to “walk in wisdom toward outsiders making the most of the opportunity.” (Col.4:5)
- Facilitate the transition of college age people into the young adult ministry.
- Partner with the adult ministry pastor and adult ministry elders to facilitate mentoring between young adults and older members of the congregation.

Other Responsibilities

- Attend meetings of church leadership as requested.
- Meet regularly with the supervising pastor.

Other duties as assigned.

Qualifications and Education Requirements

- Bachelor’s degree or equivalent ministry experience
- All employees of Westminster (WPC) are expected to understand and to positively adopt WPC’s Mission Statement and Core Values. See http://www.westpca.com/about_us/.
- Must be able to travel to events at WPC and Lancaster County.
- Must be willing to work effectively with another young adult intern of the opposite gender.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:	Tucker York / Andrew Soule	Date/Time:	11/13/19; 11/1/2023